

GROUP EVENT FUNDING REQUEST FORM

v 2.0

DIRECTIONS: Fill in ALL grey fields, then submit this form along with any supporting documents. Refer to the GSS Funding website for full instructions: <http://umdgss.blogs.umassd.edu/group-funding-requests/>

Date Form Completed/Revised:
 Date Form Received by GSS:

Date Discussed by GSS:
 Date of Funding Allocation:

Group/Organization:
 Contact Person Name:
 Contact Person Email:
 Contact Person Title:

Event Name:
 Event Location:
 Event Date(s):
 Group Speedtype:

Please give a brief description below of the request details and reasons for funding.

The Awesome Group is requesting \$400 from GSS for its Spring Reception scheduled on August 16th, 2018 from 5-9 pm. The event will be hosted on campus at the Charlton College of Business.

Describe your plans to make the event benefit all graduate students spanning all colleges. How will this event be a valuable investment of graduate student funds?

This event is designed to promote diversity and inclusion in the business field. The reception will bring together business practitioners and current business students together for an evening of networking and transformative dialogue surrounding the need for diversity in the field and ways in which we can make the very needed change.

What percentage of the event attendees are estimated to be graduate students?

BUDGET

Please describe all anticipated expenses for the event. Supporting documents are strongly encouraged.

Expense Type	Expense Description	Expense Amount
Food	Buffet dinner, catered by Chartwells	\$800.00
Furniture Rental	Rental of chairs and tables	\$300.00
Staff	Wait staff and security staff	\$200.00
		\$0.00
		\$0.00
		\$0.00
TOTAL ESTIMATED EXPENSES:		\$1,300.00

FINANCING

Please state all fundraising and other sources of financing for the event:

Funding Source	Funded Amount
Student Government Association (SGA)	\$325.00
The Really Cool Group	\$100.00
	\$0.00
	\$0.00
TOTAL FUNDRAISING:	\$425.00

GSS FUNDING

There is currently no annual cap of GSS funding per fiscal year (July 1 - June 30) for groups.

GSS Award Information	GSS Amount
What total amount has previously been awarded to the group by the GSS this fiscal year?	\$0.00
TOTAL REQUESTED AMOUNT:	\$875.00
AMOUNT GSS WILL GRANT:	