

**Graduate Student Senate  
Meeting MINUTES**

Date/Time: September 11, 2014, 4:30-5:30 pm

Location: Campus Center Conference Room

<b>Name</b>	<b>Position/College</b>	<b>Meeting Status</b>
Robert Nanna	President College of Arts and Science, School of Education	Present 4:30-5:00 pm
Catherine Sauter	Vice President School of Law	Present Presiding 5:00-5:30 pm
Zachary Grant	Treasurer College of Engineering	Present
Jane Murphy	Secretary College of Nursing	Present
Steven Briggs	Advisor	Present

<b>Senator</b>	<b>College</b>	<b>Meeting Status</b>
Sidafa Conde	College of Engineering	Present
Thomas Fisher	College of Arts and Science	Absent/unexcused
R. Bart Henderson	School of Law	Present
Elizabeth Janson	College of Arts and Science, School of Education	Present
Kien Nguyen	College of Business	Present
Katyanne Shoemaker	SMAST	Present
Joe Truschelli	College of Business	Present

Meeting called to order by Robert Nanna, GSS President at 4:30 pm

Agenda Item	Discussion	Follow-Up/Person(s) Responsible
Review of minutes April 23, 2014	Motion by C. Sauter to approve the minutes as written. Second by Z. Grant. All in favor by unanimous vote.	None
President's Report	<p>Welcome Back to all Senators</p> <p>Constitutional Amendment were passed last spring. We are waiting for information from Dr. Milstone to see if it was approved by the Board. R. Nanna has attempted to meet with him several times but Dr. David Milstone (Associate Vice Chancellor) has been unavailable.</p> <p>Resignation of Kelvin Laureore, Senator from College of Arts and Science. He is not attending UMD during the fall semester. According to the Constitution he had to resign as he is not taking courses. We will need another Senator from to replace him.</p> <p>An "Out of the Darkness, Suicide Awareness Event will take place on Sunday Oct. 5<sup>th</sup> from 11 am-2 pm.</p> <p>Expectations of Senators reviewed:</p> <ol style="list-style-type: none"> <li>1. Senators are expected to attend all meetings</li> <li>2. If a Senator must be absent, the President and Secretary need to notified by phone or email prior to the scheduled meeting</li> <li>3. Senators who miss two consecutive or three unexcused meetings in one</li> </ol>	<p>R. Nanna will follow-up with Dr. Milstone</p> <p>J. Truschelli (with mentoring by R. Nanna) will set up elections for two Senator opening: the College of Arts and the College of Visual and Performing Arts.</p> <p>Senators are encouraged to attend the event</p>

	<p>academic semester shall be notified by the Executive Committee</p> <p>4. Senators who fail to attend a third consecutive meeting or have a fourth unexcused absence shall be terminated and will be replaced by a replacement senator</p> <p>GSS meeting schedule 2014-2015 are currently scheduled for the 2nd and 4th Thursdays of the month from 4:30-5:30 pm. R. Nanna requested that meetings start at 4:00 pm instead of 4:30 pm as he needs to teach a class. K Shoemaker stated that she has a class on Thursdays at the same time as the meeting and requested that we change the day of the week. A general discussion ensued by all Senators on what day/time they were available to meet. Also discussed the possibility of using Face Time. Many suggestions were proposed for various days of the week and times.</p> <p>The group decided that the days and times would be rotated. The schedule was decided as follows:</p> <ul style="list-style-type: none"> <li>- Wed. 9/24 at 5:30 pm</li> <li>- Thurs. 10/9 at 4:00 pm</li> <li>- Wed. 10/22 at 5:30 pm</li> <li>- Thurs. 11/6 at 4:00 pm</li> <li>- Wed 11/19 at 5:30 pm</li> <li>- Thurs. 12/4 at 4:00 pm</li> </ul> <p>C. Sauter proposed that we adopt the new meeting schedule as discussed. Second by R.B. Henderson. Unanimous vote in favor. Motion passed.</p> <p>GSS events for the fall need to be planned and discussed</p>	<p>J. Murphy will email all senators with the new meeting schedule for the fall semester. R. Nanna and S. Briggs will book rooms for the Wed. meetings. All Thurs. meetings are already booked for the Campus Conference room</p> <p>Planning of Fall GSS events (Sept. 2014– Dec. 2014) are tabled until the next meeting</p>
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Vice President's Report	No report	
Treasurer's Report	<p>Welcome back bowling event will cost approximately \$634.75. This is for pizza and lanes.</p> <p>Funding requests received and approved by the E-board over the summer will be reviewed with Barbara Costa in the SAIL office when she returns from an illness.</p> <p>Money transferred from the GSS account for the Endowed Scholarship \$25,000</p> <p>MBAA and VSA have sent in requests for \$750.00 for a kick-off events. Discussion related to the \$750 for each active group. Z. Grant needs to get the updated list of active graduate student groups to see which groups will qualify before money disbursed. R. Nanna referenced the April 17, 2014 meeting minutes (2<sup>nd</sup> to last meeting of the spring semester). There was a rollover of 37K from last year and it was decided that 15-20K would go to active groups. There was a motion to "give to active graduate student organizations \$750, with the clause that they use their funding for this year, and that the money can be used over the summer or in the fall" seconded and passed at the August 17<sup>th</sup> meeting. SAIL sends emails to up-date active student groups. Emails requesting \$750 from groups are to be sent to Z. Grant. Approval of funds is for recognized groups. The Latin American Law Association has</p>	<p>L. Janson will have manager of Wonder Bowl submit final invoice to SAIL.</p> <p>Z. Grant will follow-up with B. Costa in SAIL related to the four proposals.</p> <p>Z. Grant and the Finance Committee will review all requests for funding. R. Nanna and Z. Grant need to get up-to-date active graduate student groups from SAIL (when B. Costa returns to work).</p>

	<p>sent a request for \$750. To be funded the group must be recognized through SAIL (needs to be verified) and we need to check to see if they have submitted a constitution. Any proposal needs to include what the money is being spent on, may need to be represented at a meeting. Budget hearings will continue. Working on list on groups who are active or non-active. Rosters need to be up-to-date with myorgs.</p>	
<p>Secretary's Report</p>	<p>E-Board met three times over the summer. Of primary discussion was the Scholarship Document and funding requests. After approval by the E-Board the Scholarship Committee reviewed the document and it was approved by members who were available during the summer.</p> <p>The final Scholarship document was sent to Tesfay Meressi, Associate Provost for Graduate Studies and Audra Callahan, Director of Financial Aid. Tia Bullard, Director of Donor Relations contacted J. Murphy regarding transferring the money for the new endowment. She stated that funds need to be invested for a minimum of a year before accruing money. Funding requests approved as follows: R. Malloy, SMAST: \$345.64, K. Cassidy, SMAST: \$345.64, O. Nichols, SMAST: \$820 and G. Kakoulaki, SMAST: \$850. Z. Grant was very diligent in researching proposals and helping to decrease the costs to GSS to the minimum. Requests had received money from their departments and the Graduate Studies Office</p>	

Election Committee Report	No report	
Finance Committee Report	No budget balance available at this time. C. Sauter now presiding in R. Nanna's absence. R.B. Henderson asked if he could email groups about the availability of \$750 funding for groups. Z. Grant agreed.	Budget balance will be reported when Z. Grant obtains the information from SAIL.
Policy Committee Report	No report	
Social Committee Report	Bowling Event, Wonder Bowl, New Bedford on Sat. Sept. 13th 6-8 pm. Pizza, shoes and lanes are free to graduate students. L. Janson has made arrangements for a bus with a cost of \$160. The bus will pick up graduate students at 5:45 pm at the campus center and one stop in downtown New Bedford. The bus will return to campus at 8:45 pm. The invoice is being processed. Posters have been placed around campus. Law School computer announcement Requested to add event to What's Up at UMD? Per the Business Dept. no alcohol is served or paid for by GSS. Discussion ensued regarding whether significant others may attend event. A few have asked L. Janson and J. Murphy. The group decided that since we were paying for the lanes rather than per person it was fine for significant others to attend. The group decided that a list of attendees nor name tags were necessary as the event is very informal.	L. Janson will follow-up with Wonder Bowl manager with estimated count of 100 (from RSVPs and law students who may not RSVP).  J. Murphy will bring a box to collect donations.
Scholarship Committee Report	Endowed Scholarship submitted to Tesfay Meressi, Associate Provost for	

	<p>Graduate Studies and Audra Callahan, Director of Financial Aid.</p> <p>According to Tia Bullard, Director of Donor Relations: it will not be possible to award any scholarships from this fund for the 2014-2015 academic year, and unsure if it will be possible for the fall semester of the 2015-2016 academic year</p>	
Other Business	<p>L. Janson asked for clarification on funding for individuals. It was discussed that first a student needs to request funding from the Graduate Studies Office and their department by Z. Grant and C. Sauter. Then a proposal is submitted to GSS. The budget year runs from July 1 – July 1. C. Sauter stated that the GSS considers funds for group proposals first then considers individual proposals. J. Murphy also noted that GSS does not reimburse after the fact.</p>	

Motion to adjourn by J. Murphy and seconded. Meeting adjourned at 5:25 pm.  
 Respectfully submitted  
 Jane M. Murphy  
 GSS Secretary